

# **Examination regulations for the master's programme "Business Development" of the University of Münster with conferral of a Master of Science (MSc) degree**

**of 28 March 2023**

**for students beginning in WiSe 2023/24**

This is a translation of the original German text and is intended for your information only. Under German law, only the official German version of the "Ordnung für die Prüfungen im Studiengang Business Development der Westfälischen Wilhelms-Universität mit dem Abschluss Master of Science (PO 2023) vom 28. März 2023 für Studierende ab dem WS 2023/24" is legally binding. They were published in the *Amtliche Bekanntmachungen* (AB Uni; "Official Announcements") on 13 April 2023.

In accordance with § 2 (4) and § 64 (1) of the Higher Education Act of the Federal State of North Rhine–Westphalia (HG NRW) in the version of the Act on the Future of Higher Education (*Hochschulzukunftsgesetz*) of 16 September 2014 (GV. NRW 2014, p. 547), most recently amended by Art. 1 of the Higher Education Act of 30 June 2022 (GV. NRW p. 780b), the University of Münster (WWU) has issued the following regulations:

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**§ 1****Scope of the Examination Regulations**

The following examination regulations apply to the master's programme "Business Development" at the University of Münster.

**§ 2****Programme Goal**

The master's programme is an academic course of study that builds on a previously completed undergraduate degree programme. Students acquire particular aptitude for academic work and learn to solve challenging business management problems in theory and professional practice, especially with regard to start-ups and business development.

**§ 3****Master's Degree**

After successfully completing the programme, students are awarded the academic degree of "Master of Science" (MSc).

**§ 4****Administration of the Programme**

The examinations board of the School of Business and Economics (FB 04) is responsible for administering the examinations in the master's programme "Business Development".

**§ 5****Admission to the Programme and the Master's Examination**

- (1) The admission requirements for this programme are specified in the current version of the "Admissions regulations for the master's programme 'Business Development' at the University of Münster".
- (2) Insofar as these examination regulations do not stipulate additional admission requirements in connection with § 9 (4) or the appendix to these examination regulations, admission to the master's examination is granted at the time of enrolment in the master's programme "Business Development" at the University of Münster. Admission is granted on the condition that the student remains enrolled in the programme.

- (3) Admission is to be denied or revoked if students permanently fail a master's examination, *Diplom* examination or state examination in the degree programme "Business Development" or other thematically related degree programme of similar content. The examinations board is responsible for determining matters of comparability.

## **§ 6**

### **Standard Duration and Scope of Study, Programme Structure**

- (1) The standard duration of the programme is two academic years. One academic year consists of two semesters.
- (2) In order to obtain the master's degree, students must earn a total of 120 credits (*Leistungspunkte, LP*). Academic credit serves as a quantitative measure of a student's overall workload. This includes attending courses as well as time spent on pre- and post-preparation of the course content (i.e. course attendance and self-study time), taking examinations, preparing for examinations, including term papers and the master's thesis, as well as, if applicable, work placements. One credit is equivalent to 30 hours of academic work. The workload for one academic year amounts to 1,800 hours. Consequently, the entire master's programme comprises a workload of 3,600 hours. One credit is equivalent to one ECTS (European Credit Transfer System) point.

## **§ 7**

### **Content of the Programme**

- (1) The master's programme "Business Development" is comprised of "Mandatory Modules in Business Development" (36 credits), "Seminars in Business Development" (24 credits), "Electives in Business Development" (30 credits) and the master's thesis module (30 credits) in accordance with the provisions of these examination regulations including the appendix "Modules and their corresponding degree-relevant examinations".
- (2) The "Mandatory Modules in Business Development" comprise six compulsory modules, in which students expand and deepen their business knowledge of start-ups and business development acquired in the bachelors's programme. They are taught how to draw up a business plan and learn how to apply an entrepreneurial mindset within a company. Furthermore, the modules enable students to expand and deepen their knowledge of the necessary business ethics.
- (3) The "Seminars in Business Development" consist of a compulsory and an elective module. The mandatory module consists of a case-study seminar in which students practically apply the acquired knowledge and skills gained from the "Mandatory Modules" to selected case studies. The elective module consists of a seminar from one of the following areas as provided in the appendix: Accounting or Finance or Management or Marketing; this seminar prepares students

for the master's thesis.

- (4) The "Electives in Business Development" comprise five elective modules which can be freely selected from the modules listed in the appendix. The students expand and deepen their knowledge of business administration in various areas of accounting, finance, management and marketing. In addition, they can acquire degree-relevant knowledge of macroeconomics and information systems.
- (5) The mandatory master's thesis module comprises the master's thesis worth 30 credits in accordance with §§ 11, 12 and the appendix to these examination regulations.
- (6) Insofar as the modules include seminars listed in the appendix to these examination regulations, students not only acquire knowledge, but also receive academic training in small group situations, including the opportunity to participate in critical academic discourse in lectures that build on one another and engage in their follow-up discussions.
- (7) At the time of enrolment, students are obliged to choose which elective modules in the "Electives in Business Development" they must complete in order to pass the master's examination. The selection is binding. Furthermore, as stipulated in § 16 (1) sentence 3, students may complete additional and voluntary elective modules from the "Electives in Business Development" including the corresponding degree-relevant examinations and required coursework, worth up to a maximum of 18 credits (*Zusatzleistungen*, additional achievement). Consequently, when students register for the master's examination, they also make a binding decision as to which modules are to be selected as required elective modules and which are to be selected as additional achievement. If there are optional courses within modules or if degree-relevant examinations can be assigned to multiple modules, students must also make a binding decision as to which, if any, are to be selected for which module. § 16 (4) remains unaffected. Registration for the same examination in multiple modules is not permitted.

## **§ 8**

### **Examinations Board**

- (1) The School of Business and Economics (FB 04) appoints an examinations board (*Prüfungsausschuss*) to oversee the organisation of the examinations and the tasks assigned to it by these examination regulations. The examinations board consists of four full-time professors employed at the University of Münster, one academic staff member and two students. Professors are appointed to the examinations board for a term of three years, while the academic staff member and the students serve a term of one year.
- (2) The faculty board of the School of Business and Economics appoints the members of the examinations board and their deputies at the recommendation of their corresponding member groups. Re-appointment is permitted. Should a member resign their position prior to the end of their term, a substitute is to be selected to complete the remainder of the term. The faculty

board selects a chairperson and their deputy from the group of professors on the examinations board.

- (3) The examinations board ensures that the provisions put forward in these regulations are observed. It regularly reports to the School of Business and Economics on the progress of the examinations, durations of study, the time required to complete the master's thesis, and the distribution of the module grades and overall grades. The report is to be published in an appropriate manner. The examinations board decides on objections and proposes recommendations on amending the study regulations, curricula and the examination regulations. For this purpose, the examinations board can seek the expertise of competent individuals in or before the respective meetings, and can delegate tasks which serve to conduct, prepare or follow up the examinations board meetings (e.g. taking minutes) to staff members who work in the board's administrative office.
- (4) The members of the examinations board and their deputies are obliged to maintain confidentiality. If members of the examinations board, their deputies or persons attending their meetings as put forth in § 8 (3) are not civil servants, they are bound to professional discretion by the chairperson. The members of the examinations board and their deputies are entitled to be present during examinations.
- (5) The meetings of the examinations board are not open to the public. The student members participate in an advisory capacity in pedagogical-academic decisions, in particular with regard to assessing, recognising or awarding credit for required coursework or degree-relevant examinations, determining examination questions and appointing examiners and assessors.
- (6) The examinations board constitutes a quorum if the chairperson or their deputy, two other professors and at least two other members are present. In the case of § (5), sentence 2, the examinations board constitutes a quorum if the chairperson or their deputy and three other non-student members are present. Decisions are taken by simple majority of the voting members present. In the event of a tie, the chairperson's vote decides the matter. Abstentions are not permitted in the case described in § (5), sentence 2. The decisions of the examinations board may also be passed by written or electronic ballot without a meeting actually being held, provided that all members agree. This does not apply to decisions to amend the examination regulations and reject appeals to examination-related decisions or to elections. In the case of decisions by written or electronic ballot, members are allowed to consider the measure for one week during the lecture period and two weeks during the lecture-free period prior to voting on it. A decision may only be passed if the majority has expressly approved it. After the consideration period has concluded, all members are to be promptly informed of the decision taken.
- (7) The examinations board is the responsible authority with regards to administrative procedure and administrative procedural law. It may delegate the execution of its tasks related to all general matters to the chairperson. This does not apply to decisions on appeals. The chairperson represents the examinations board in and out of court; the chairperson's deputy may act in their stead.

- (8) The administrative office of the examinations board is the Examinations Office of the School of Business and Economics (FB 04).
- (9) Directives, deadlines and other notifications by the examinations board which do not only affect individual persons, are to be announced summarily as a single announcement and posted on the noticeboard designated for this purpose in the Examinations Office. The announcements are legally binding and must take data protection laws into account. Additional notices elsewhere are permissible, but not legally binding.

## **§ 9**

### **Structure of the Programme and the Examination**

- (1) The programme is divided into modules, which are units of instruction varying in topic, content and duration, and which lead to partial qualifications. These are defined in a learning goal related to the academic objective in question. Modules can consist of courses with different teaching and learning formats. Modules usually consist of courses offered in the same semester or over several semesters.
- (2) The master's examination is taken in cumulative form over the course of the programme. It consists of the degree-relevant examinations of the modules as well as the master's thesis. The modalities for distributing credits to the modules and weighting the grades of the degree-relevant examinations for calculating the module grades are provided in the appendix.
- (3) A module is successfully completed if all module-related coursework has been completed, all degree-relevant examinations have been passed, and credit has been awarded in accordance with the appendix.
- (4) Admission to a module can – in accordance with the appendix – depend on certain conditions, in particular the successful completion of one (or several) other module(s); § 11 (3) sentence 2 remains hereby unaffected.
- (5) The module courses are normally offered once a year unless otherwise indicated in the appendix. Degree-relevant examinations are to be retaken in the following semester if necessary.

## **§ 10**

### **Required Coursework and Degree-relevant Examinations, Registration**

- (1) In order to improve the students' learning success, regular course attendance is recommended for all courses of the degree programmes offered by the School of Business and Economics (FB 04). The study objectives indicated in § 7 (3) in conjunction with § 7 (6) require students to attend at least 80% of all seminars in both modules.

- (2) As a rule, each module concludes with a final module examination as the only degree-relevant examination; degree-relevant examinations are part of the master's examination. In addition, students may be required to complete one or more degree non-relevant course assignments. The required coursework and degree-relevant examinations can include tests, oral presentations, term papers, work placements, practical classes, project participation, oral tests, lectures, protocols or software-aided examinations administered via schematised testing procedures and evaluated schematically in part or whole. The language of instruction and examination is indicated in the appendix and is usually English; exceptions to the rule are to be announced by the coordinating instructor at the beginning of the corresponding course.
- (3) The appendix defines the type, duration and scope of the degree-relevant examinations for the respective module, whereby invigilated examinations (e.g. oral examinations and written tests) can last up to four hours, and the maximum duration of non-invigilated examinations (e.g. term papers) may not exceed half the time allotted to complete/hand in the master's thesis. In accordance with sentence 1, subject to sentences 6-8 and within the framework of the appendix, the examinations board is responsible for determining and announcing the type of examination, its modalities and the time allotted to complete the examination, or the duration of the degree-relevant examination, in agreement with the examiners. The announcement should be delivered in a uniform and binding manner for all candidates of the respective examination at least one month prior to the examination date in accordance with § 8 (9). In accordance with the appendix, each degree-relevant assignment or examination can be completed in the form of group work as long as the candidate's degree-relevant contribution is clearly separated and distinguishable from that of the other members to enable individual evaluation, e.g. by means of separate sections, page numbers or other objective criteria. In accordance with the provisions of the appendix, oral and written examinations can be administered and assessed in electronic form using software-aided technology or in the form of electronic communication; should the examination resemble an oral examination in character, the rules pertaining to oral examinations are to be applied accordingly and only by written agreement with the affected students and the participating examiner(s) and assessor; in all other cases, the rules pertaining to written examinations apply accordingly. Furthermore, instructors who hold courses comprised of only a few students may administer oral examinations instead of written tests, the duration of which should be 20 % of the length of the corresponding written test. In this case (and if the appendix offers no relevant or deviating provisions), the decision to administer an oral examination is made by the examinations board in agreement with the examiners. The decision must be announced in advance as stipulated in § 8 (9) in order to allow ample time for candidates to exercise their right to withdraw from the examination if desired in accordance with § 10 (5).
- (4) Degree-relevant examinations may also consist of or include multiple-choice sections in part or whole. In the case of exclusively multiple-choice examinations, all examinees are to receive the same questions. All examination questions must be related to the content of the module and ensure reliable examination results. When preparing the questions, the responsible examiner must specify which answers will be recognised as correct. Examination questions must be checked for correctness with respect to the stated educational objective of the module before the examination paper is graded. Should examination questions be found to be erroneous or



misleading in this regard, they may not be considered for grading; only the remaining questions may be taken into account. Reducing the number of multiple-choice questions may not lead to a disadvantage for the examinees. An examination consisting entirely of multiple-choice questions is graded as passed if at least 60 % of the questions are answered correctly or if the number of correct answers is not more than 22 % below the average performance of all the examinees who participated in the examination. If the candidate has correctly answered the minimum number of items required to pass, the examination is graded according to the following criteria:

- “sehr gut/ excellent” if at least 75 %,
- “gut/good” if at least 50 %, but less than 75 %,
- “befriedigend/satisfactory” if at least 25 %, but less than 50 %,
- “ausreichend/pass” if none or less than 25 %

of the additional examination questions are answered correctly.

The requirements listed above also apply to degree-relevant examinations which are partially comprised of multiple-choice sections. The overall grade is then calculated from the weighted arithmetic mean of the multiple-choice section and the other normally graded part of the examination. The parts are weighted according to their share of the overall examination in percent.

- (5) Students must register in advance with the Examinations Office of the School of Business and Economics (FB 04) in order to take part in any degree-relevant examination. Registration must take place in person or through an authorised representative. If electronic registration is possible, students may register for individual examinations via the registration portal of the Examinations Office. The registration deadlines are announced via the notice board and are binding. In cases of emergency, e.g. sudden and severe illness, students may register by phone within the announced registration period. The reasons for this emergency must be substantiated as soon as possible so that the registration can be confirmed. If a student fails to register within the registration period, an extension is not possible. The examinations board is responsible for further registration details and announces them accordingly. Students may withdraw their registration without explanation and without negative consequences up to the day before the examination is scheduled.

## **§ 11**

### **Master's Thesis**

- (1) The master's thesis should demonstrate that students are capable of independently working on an academic topic or project within a specified period of time in accordance with scholarly methods and that they are able to present and document the results appropriately. The master's thesis should be 45 to 80 pages in length; in agreement with the examiner, the thesis may also describe a project on which students worked independently or in which they participated to a

significant extent. In this case, the thesis should be evaluated based on the scientific concept, description and assessment of the project.

- (2) The master's thesis is supervised and assessed by an appointed examiner in accordance with § 13. The candidate has the right to propose the supervisor of the master's thesis. If the proposed examiner declines to supervise the thesis, the examinations board appoints an examiner at the candidate's request.
- (3) Upon receiving the candidate's request, the topic of the master's thesis is assigned to the candidate by the examiner on behalf of the examinations board. Topics can only be assigned on the condition that the candidate has completed the module on which the master's thesis is based. The date of the topic assignment must be put on record at the Examinations Office.
- (4) The master's thesis must be completed within five months. The topic, task and scope of the thesis are to be limited in such a manner that the time allocated will suffice. Candidates are permitted to change their topic only once, and only within the first four weeks of the completion period.
- (5) In substantiated and exceptional cases, the examinations board can extend the submission deadline of the master's thesis by up to six weeks upon the candidate's substantiated request and in agreement with the first examiner. In exceptional cases, candidates may submit a second and final substantiated request for another max. four-week extension. In serious cases which would make it difficult or even impossible for the candidate to submit the master's thesis on time, e.g. in cases of severe illness or immutable technical difficulties, the deadline may be extended upon the candidate's request. Other valid reasons may include taking care of one's children aged 12 years and under, nursing or caring for a spouse, a registered civil partner or direct relative or first-degree relative by marriage if such care or assistance is necessary. Candidates must submit a request for an extension in accordance with sentence 1 and 2 prior to the regular submission deadline. The examinations board is responsible for deciding on and granting extensions. Upon request of the examinations board, the candidate must present proof of a "valid reason". Instead of extending the deadline, the examinations board can, with regard to sentence 3, also assign a new topic for the master's thesis if the candidate was unable to work on the thesis for more than one year in total. In this case, the assignment of a new topic does not count as a second attempt in the sense of § 16 (5). Should external circumstances which the candidate cannot influence prevent them from completing the master's thesis within the regular period of completion, the master's thesis is extended ex officio for the period during which these exacerbating circumstances existed; the candidate is notified of the new date of submission for the master's thesis.
- (6) The master's thesis must include a title page, a table of contents and a list of works and sources cited. All parts of the thesis that contain wording or content taken from other sources must be identified as such and cited accordingly. Candidates must attach a written declaration to the thesis attesting that they have written the thesis themselves, have not used sources and means other than those indicated and have identified all direct quotes. The declaration also applies to tables, sketches, drawings, graphic illustrations etc. Candidates must include a written

declaration with the thesis expressing their consent to having the thesis stored in a database for the purpose of a plagiarism check and having it compared with other texts in search of matching passages.

## **§ 12**

### **Acceptance and Grading of the Master's Thesis**

- (1) Candidates are required to submit the master's thesis in digital form to the examiner by the assigned deadline, along with one typewritten, bound, and paginated copy if requested by the examiner. The thesis is recognised as having been submitted on time and in proper form if the digital version is received by the examiner before the given deadline. The criteria for digital submission are to be announced by the examinations board in consultation with the Examinations Office. The date of submission must be put on record. If the master's thesis is submitted after the deadline or does not meet the formal requirements, it is marked as failed (nicht ausreichend, 5.0).
- (2) The master's thesis must be assessed and graded by the examiner and a second assessor. The assessments of each grader must conform to § 17 (1) and be justified in written form. The overall grade is calculated by taking the arithmetic mean of both grades. The provisions stated in § 17 (3) sentences 3 and 4 are to be applied accordingly. In the case of contested decisions, § 13 (9) applies accordingly. A preliminary correction by an academic staff member is permitted.
- (3) The master's module is awarded a passing grade if the overall grade of the master's thesis is at least "pass" (ausreichend, 4.0).
- (4) The grading period for the master's thesis may not exceed three months.

## **§ 13**

### **Examiners and Assessors**

- (1) The chair of the examinations board appoints examiners for degree-relevant examinations and the master's thesis; assessors (*Beisitzer*) are appointed for oral examinations (if applicable). The task of appointing assessors can be delegated to the responsible examiner in question.
- (2) Any individual who regularly holds relevant courses in the subject of the degree-relevant examination or master's thesis is entitled to serve as an examiner in accordance with § 65 of the Higher Education Act (HG NRW), provided there are no compelling reasons to deny the appointment. The examinations board is responsible for deciding on exceptions to this rule.
- (3) Only individuals who hold a master's degree or academic qualification of an equivalent or higher-level degree can serve as an assessor.
- (4) Examiners and assessors are independent in their actions.

- (5) Oral examinations are conducted by an examiner in the presence of an assessor. Before determining the grade, the examiner must hear the assessor's evaluation. The assessor takes the minutes. The essential topics and the final grade of the examination are documented in the minutes. The minutes are then signed by both the examiner and the assessor and are kept on file with the other examination documents. Students of the same degree programme may attend oral examinations if the candidate does not object. This does not apply to the discussion of the grade and its announcement to the candidate.
- (6) All written degree-relevant examinations are graded by a single examiner. A preliminary correction by academic staff members is permitted.
- (7) Retakes of degree-relevant examinations must be graded by two examiners in accordance with § 16 (2). In this case, the grade is calculated as the arithmetic mean of the two individual grades. § 17 (3), sentences 3 and 4 apply accordingly.
- (8) The master's thesis is graded in accordance with § 12.
- (9) Should the candidate object to the grade they received for a degree-relevant examination, the examinations board can, upon consideration of a written statement from the first examiner, appoint a second examiner to reassess the examination. Should a failed master's thesis lead to a permanently failed master's examination, a third examiner must be appointed. In this case, the grade is calculated as the arithmetic mean of the three individual grades. § 17 (3), sentences 3 and 4 apply accordingly.
- (10) The grades for the degree-relevant examinations are to be announced within the period stipulated in § 17 (2).
- (11) Students receive electronic or written notification of grades obtained for degree-relevant examinations. The time of notification must be put on record. Electronic notification occurs via the electronic examination administration system of the University of Münster. If the results of degree-relevant module examinations are communicated in written form, these should be posted in the designated area of the examiner's department. The list must identify the students who took part in the degree-relevant examinations by their student ID number. Students who do not pass a degree-relevant examination after the final attempt receive individual written notification which includes information on the legal remedies available to them.

#### **§ 14**

##### **Recognition of Required Coursework and Degree-relevant Examinations**

- (1) Required coursework (*Studienleistungen*) and degree-relevant examinations (*Prüfungsleistungen*) from within the same programme at other German universities are recognised upon request unless these differ substantially from the aim of the programme; a determination of equivalence is not conducted. The same applies to required coursework and

degree-relevant examinations completed in other degree programmes at the University of Münster or other German universities.

- (2) Based on the recognition procedures outlined in § 14 (1), students can and upon request must be granted placement at a semester determined by the ratio of number of credits recognised to total number of credits obtainable in the programme. If the first place after the decimal is smaller than five, the semester number is rounded down. Otherwise, it is rounded up.
- (3) § 14 (1) and (2) also apply to the recognition of required coursework and degree-relevant examinations completed in state-recognised distance-learning study programmes, in distance-learning units developed by the state of North Rhine-Westphalia together with the other German states or the federal government, at state or state-recognised universities of cooperative education (*Berufsakademien*), in degree-programmes at foreign state or state-recognised universities or in further education study programmes (see § 62 HG NRW).
- (4) The basis for determining whether essential differences exist is a comparison of the content, workload and requirements of the respective coursework and examinations. The determination of equivalence should not be based on a schematic comparison, but rather on an overall assessment. For the equivalence of required coursework and degree-relevant examinations from foreign universities, the equivalence agreements of the Standing Conference of the Ministers of Education and Cultural Affairs of the Federal Republic of Germany (KMK) and the German Rectors' Conference apply. In case of doubt concerning equivalence, the Central Office for Foreign Education (*Zentralstelle für ausländisches Bildungswesen*) may be consulted.
- (5) If students are allowed to enter the programme at a higher semester after passing a placement examination, they receive academic credit in terms of both required coursework and degree-relevant examinations for the knowledge and skills they demonstrated in the placement examination. The examinations board is legally bound by the assessments made in that examination.
- (6) Upon the student's request accompanied by substantiating documentation, up to half credit can be awarded for additional skills and qualifications from prior study, provided that the required coursework and degree-relevant examinations which they replace are equivalent in terms of content and level.
- (7) If external examinations are recognised as degree-relevant examinations, students are awarded the corresponding credits. The grades received for these examinations, however, will not be considered at all. § 14 (7) sentences 1 and 2 do not apply for examinations passed in other degree programmes at the University of Münster, i.e. the examinations are recognised along with the corresponding grades. The recognition of examinations is indicated in the degree certificate.
- (8) Students are responsible for providing the documents necessary for deciding on recognition. These must include information on the knowledge and qualifications for which equivalence is to be recognised. If students request recognition for examinations and coursework from other degree programmes, they must, as a rule, provide the corresponding examination regulations and module descriptions as well as their transcript of records or equivalent document.

- (9) The examinations board is responsible for making decisions on recognition of academic achievement and placement. Before equivalence can be determined, members of staff representing the subjects in question must be consulted.
- (10) Students are to be informed about decisions on the recognition of academic achievement within four weeks after the request has been made and the required documents have been submitted. Any rejection must be justified.

## **§ 15**

### **Compensation for Disadvantages for Students with Disabilities or Chronic Illnesses**

- (1) If a student can demonstrate that they are partially or entirely unable to complete degree-relevant examinations in their intended form or by the deadlines set forth in these examination regulations due to a disability or chronic illness, the examinations board must – at the student’s request and in adherence to the principles of equal opportunity – make allowances with respect to the form and duration of the examination and the use of aids or assistants. The same applies to the requirements for participation in the modules and completion of the corresponding coursework and degree-relevant module examinations as put forth in these examination regulations.
- (2) At the student’s request, the faculty representative for students with disabilities must be consulted with regard to decisions specified in § 15 (1). If consultation with a representative is not possible within the faculty, the University representative is to be consulted.
- (3) Compensation for disadvantages is granted on a case-by-case basis. Students may be required to submit adequate documentation substantiating their chronic illness or disability. This includes, for example, medical certificates or, if available, a disability certificate.
- (4) Provided that the condition/status of the student’s illness or disability remains unchanged, compensation for disadvantages as put forth in § 15 (1) extends to all required coursework and degree-relevant examinations administered during the master’s programme.
- (5) If a female student is unable to complete required coursework or degree-relevant examinations in their intended form in part or whole on account of maternity protection regulations, § 15 (1-3) apply accordingly.

## **§ 16**

### **Passing and Retaking the Master’s Examination**

- (1) The master’s examination is marked as passed when the candidate passes all the required modules and the master’s thesis with at least a passing grade (4.0; ausreichend). The candidate must have also obtained a total of 120 credits. If the candidate obtains 120 credits without passing the mandatory modules, the required elective modules and the master’s thesis in

accordance with § 7, they may only register for those degree-relevant examinations which are necessary for passing the master's examination.

- (2) Students are given two attempts to pass each degree-relevant module examination. Students are granted a total of three third attempts at passing degree-relevant examinations. Candidates are not permitted to retake degree-relevant examinations for the purpose of improving their grade. § 16 (5) applies with regard to rewriting the master's thesis.
- (3) A module examination is considered permanently failed if
  - a. it is not passed within the number of attempts allowed in accordance with § 16 (2).
  - b. the module examination is not passed after the second attempt, despite the fact that not all three third attempts have been used. This can occur if students fail more examinations (mandatory modules, required elective modules and additional achievement in accordance with § 7 (6)) after the second attempt than there are third attempts available.

In this case, the module examination is marked as permanently failed. In deviation of this rule, the master's thesis module is marked as permanently failed if the candidate fails to pass the master's thesis within the number of attempts specified in § 16 (5).

- (4) Students may change elective modules twice and only if the module (required elective module or additional academic achievement in accordance with § 7 (7)) is not yet completed and the desired alternative has not been selected before. If a student completes one or more degree-relevant examinations in an elective module and then decides to switch to another elective module, the previous examinations are regarded as having never been completed regardless of whether they passed or failed them. Once an elective module is rejected, it may not be chosen again.
- (5) If a student receives a fail for the master's thesis, they are granted one more attempt to write the thesis on a newly assigned topic. During the second attempt, the topic may only be rejected if the candidate did not make use of this possibility in their first attempt.
- (6) If a student does not pass a compulsory (elective) module or the master's thesis module after all the permitted retake attempts in accordance with § 16 (3), the master's examination is marked as permanently failed.
- (7) If a student permanently fails the master's examination, they may request a university transcript which lists all completed coursework/examinations and their respective grades (if applicable) and states that the student did not pass the master's programme. To obtain a transcript, students must present their certificate of de-registration and proof of the completed coursework/examinations. The transcript is signed by the chair of the examinations board and authenticated with the faculty seal.

### Grading of Individual Examinations, Module Grades and Calculation of the Overall Grade

- (1) The following grades are to be used for evaluating the master's thesis and all degree-relevant examinations:

1 = <i>sehr gut</i> (excellent)	=	an excellent achievement
2 = <i>gut</i> (good)	=	a significantly above-average achievement
3 = <i>befriedigend</i> (satisfactory)	=	an average achievement
4 = <i>ausreichend</i> (pass)	=	an adequate achievement, despite shortcomings
5 = <i>nicht ausreichend</i> (fail)	=	an inadequate achievement due to serious shortcomings

Intermediate values may be used to differentiate assessments by raising and lowering the grades by 0.3. The grades 0.7, 4.3, 4.7 and 5.3 are excluded, however.

- (2) Grades for degree-relevant examinations must be announced to the students according to § 13 (11) and no later than the end of the semester during which the examinations were taken. § 12 (4) applies with regard to the master's thesis.
- (3) For each module, a final overall grade is determined on the basis of the individual degree-relevant examinations assigned to that module. If a module consists of more than one degree-relevant examination, the final module grade is determined from those grades. The appendix to these examination regulations specifies how the grades of individual degree-relevant examinations are weighted in the calculation of the module grade. For the calculation of the module grade, all decimal places except for the first are deleted without rounding. This results in the following grades:

≤1.5	= <i>sehr gut</i> (excellent)
1.6-2.5	= <i>gut</i> (good)
2.6-3.5	= <i>befriedigend</i> (satisfactory)
3.6-4.0	= <i>ausreichend</i> (pass)
>4.0	= <i>nicht ausreichend</i> (fail)

- (4) The grades of the modules and master's thesis form the overall grade. The module grades including the master's thesis are weighted with respect to their credit points. All decimal places, except for the first, are deleted without rounding. This results in the following grades:

≤1.5	= <i>sehr gut</i> (excellent)
1.6-2.5	= <i>gut</i> (good)
2.6-3.5	= <i>befriedigend</i> (satisfactory)
3.6-4.0	= <i>ausreichend</i> (pass)
>4.0	= <i>nicht ausreichend</i> (fail)

- (5) In addition to the final overall grade, a grade based on the ECTS grading scale is also calculated.



### **Master's Certificate and Master's Diploma**

- (1) Students receive the master's certificate upon successfully completing the master's programme. The certificate contains the following information:
  - a) grade of the master's thesis
  - b) title of the master's thesis
  - c) overall grade for the master's examination
  - d) number of semesters required to complete the master's programme.
- (2) The certificate carries the date of the day of the last degree-relevant examination.
- (3) In addition to the certificate, students receive a diploma of the same date, confirming the conferral of the master's degree in accordance with § 3.
- (4) Both the certificate and the diploma are issued with an English version of the same.
- (5) The master's certificate and the master's diploma are signed by the head of the examinations board of the responsible faculty and authenticated with the faculty seal.

### **§ 19**

#### **Diploma Supplement**

- (1) In addition to the certificate and the diploma, students receive a diploma supplement which includes a transcript of records. The diploma supplement contains detailed information about the individual study programme, the courses and modules attended, the required coursework and degree-relevant examinations completed and their respective grades, along with the individual subject-related profile chosen by the students in the programme.
- (2) The diploma supplement is issued in accordance with the recommendations of the German Rectors' Conference (HRK); rejected elective modules and other modules completed as additional achievement are to be designated as such in accordance with § 7 (7).

### **§ 20**

#### **Access to the Examination Files**

After completing each degree-relevant examination, students can, upon request, gain access to their examination papers, the examiners' assessments and examination minutes. If no specific date is provided to access one's examination papers, students must file their request with the examinations board no later than two weeks after the results of the examination have been announced. The examinations board stipulates the time and place of access. The same applies to the master's thesis. Students are generally permitted to make copies or other faithful reproductions of the original

documents while viewing the examination files; § 29 Administrative Procedures Act (Verwaltungsverfahrensgesetz, VwVfG) shall remain unaffected.

## **§ 21**

### **Absence, Withdrawal, Deception and Violation of Regulations**

- (1) A degree-relevant examination is marked as a fail (*nicht ausreichend*, 5.0) if the student, for no valid reason, does not appear at the examination on the designated date, or if they withdraw for no valid reason after beginning an examination. The same applies if a written degree-relevant examination or the master's thesis is not completed within the allocated time limit. Examples of valid reasons include an inability to take examinations due to illness, claims to maternity or paternity leave as provided by the Federal Parental Benefit Act (Bundeselterngeld- und Elternzeitgesetz), or nursing/caring for a spouse, a registered civil partner, a direct relative or a first-degree relative by marriage if such care or assistance is necessary. If the University of Münster cannot allow a student to meet her respective academic requirements in accordance with the Maternity Protection Act (*Mutterschutzgesetz*), the administration of examinations is also not permitted.
- (2) The reasons for absence or withdrawal according to § 21 (1) must be submitted immediately and substantiated in writing to the examinations board. In the case of illness, the student must present the examinations board with a medical certificate. If the reasons given are not accepted, the student in question is notified in writing. If students do not receive written notification within a four-week period, then the reasons are considered accepted. If students withdraw on account of illness, yet there is sufficient reason to believe that they were capable of taking the examination or that another form of proof would be more appropriate, the examinations board may request a medical certificate from a University-appointed physician (*Vertrauensarzt*) in accordance with § 63 (7) HG. With respect to sentence 5, sufficient reasons exist e.g. if a student fails to appear to more than four examinations or withdraws more than twice from the same examination due to illness in accordance with § 21 (1). Students are to be immediately notified of this decision and provided with the names of at least three physicians, designated by the University of Münster, from one of whom the student must obtain a medical certificate.
- (3) If students attempt to influence the outcome of a degree-relevant examination or the master's thesis through dishonest means such as the use of unauthorised material or devices, the examination is regarded as not having been completed and is marked as a fail (*nicht ausreichend*, 5.0). Students who disrupt an examination may, usually after a warning by the invigilator, be excluded from continuing that particular examination. In this case, the degree-relevant examination is not completed and is marked as a fail (5.0). In serious cases indicated in sentences 1 and 2, the examinations board may exclude the student in question from the master's examination entirely. In this case, the master's examination is marked as permanently failed. The reason(s) for exclusion must be put on record.

- (4) The examinations board must immediately inform students of decisions detrimental to them in writing, along with the reasons for the decision and information on the legal remedies available to them. Before a decision can be made, students are to be given the opportunity to state their case.

## **§ 22**

### **Invalidity of Individual Examinations**

- (1) If a student knowingly manipulates the results of a degree-relevant examination or the master's thesis and if this fact comes to light only after the master's certificate has been issued, the examinations board can retroactively correct the result and, if applicable, the grades of the degree-relevant examination or the master's thesis accordingly and declare the examination(s) in part or whole as failed.
- (2) If the requirements for admission to a degree-relevant examination or the master's thesis were not met and the student in question had no intention of acting dishonestly and if this fact becomes apparent only after they passed the degree-relevant examination in question, the successful completion of the degree-relevant examination rectifies the mistake. However, if a student is found to have deliberately gained admission through wrongful means, the examinations board is responsible for deciding on the legal consequences, subject to the Administrative Procedures Act for North Rhine-Westphalia (Verwaltungsverfahrensgesetz für das Land Nordrhein-Westfalen, VwVfG NRW).
- (3) If the requirements for admission to a module were not met and the student in question had no intention of acting dishonestly and if this fact becomes apparent only after they passed the module in question, the successful completion of the module rectifies the mistake. However, if a student is found to have deliberately gained admission through wrongful means, the examinations board is responsible for deciding on the legal consequences, subject to the Administrative Procedures Act for North Rhine-Westphalia (VwVfG NRW).
- (4) If the requirements for enrolment in the programme and thus the requirements for admission to the master's examination were not met and the student in question had no intention of acting dishonestly and if this fact becomes apparent only after the master's certificate has been issued, the successful completion of the programme rectifies the mistake. However, if a student is found to have deliberately gained admission through wrongful means, the examinations board is responsible for deciding on the legal consequences, subject to the Administrative Procedures Act for North Rhine-Westphalia (VwVfG NRW).
- (5) Before a final decision is made, the student has the right to state their case.
- (6) The erroneous certificate must be revoked and is replaced with a new certificate if necessary. A decision in accordance with § 23 (1) and sentence 2 of (2), (3) and (4) is no longer possible after a period of five years from the issue date of the certificate.

## § 23

### Revocation of the Master's Degree

Students may have their master's degree revoked if it becomes apparent at a later date that they obtained it through deception or if essential requirements for conferral were erroneously presumed to have been met. § 22 applies accordingly. The examinations board is responsible for such decisions.

## § 24

### Coming into Force, Publication

- (1) These regulations (in their original German version) come into force on the day following their publication in the Official Announcements (*Amtliche Bekanntmachungen*) of the University of Münster.
- (2) They apply to students who enrol in the master's programme "Business Development" at the University of Münster for the first time in the winter semester 2023/24.

### **Glossary of English-German translations**

additional achievement .....	<i>Zusatzleistung</i>
assessor .....	<i>Beisitzer</i>
Central Office for Foreign Education .....	<i>Zentralstelle für ausländisches Bildungswesen</i>
certificate of de-registration .....	<i>Exmatrikulationsbescheinigung</i>
credit .....	<i>Leistungspunkt (LP)</i>
degree-relevant examination .....	<i>Prüfungsleistung</i>
disability certificate .....	<i>Behindertenausweis</i>
elective module .....	<i>Wahlpflichtmodul</i>
examinations board .....	<i>Prüfungsausschuss</i>
Examinations Office .....	<i>Prüfungsamt</i>
faculty .....	<i>Fachbereich</i>
faculty board .....	<i>Fachbereichsrat</i>
German Rectors' Conference .....	<i>Hochschulrektorenkonferenz</i>
mandatory module .....	<i>Pflichtmodul</i>
required coursework .....	<i>Studienleistung</i>
Standing Conference of the Ministers of Education and Cultural Affairs of the Federal Republic of Germany (KMK)	<i>Kultusministerkonferenz</i>

## Appendix: Modules and their corresponding degree-relevant examinations

### In the degree programme “Business Development” at the University of Münster with conferral of a Master of Science (M.Sc.) degree

(1) Mandatory modules: “Mandatory Modules in Business Development” in accordance with § 7 (2)

Module no.	Module name	Credits (%)	Course	Number and type of examinations (and, if applicable, required coursework)	Duration/ scope of examinations	Weight of module grade in %	Language	Sem.
BD 01	Innovation Management	6 (5%)	Lecture + practical class	1 examination: 1 written term paper (in groups, if applicable)  <i>Required coursework: Details to be specified by instructor: 1 Required coursework: Oral reports (ca. 30 min.), reviews, essays and theses (up to 600 words) or other comparable seminar-like assignments. The type of required coursework will be announced by the instructor at the beginning of the course in due manner as appropriate.</i>	max. 50 pp.  <i>Required coursework:  max. 1x 30 min. or max. 1 x 600 words</i>	100%	English	WiSe
BD 02	Go-To-Market and Business Development	6 (5%)	Lecture + practical class	1 examination: 1 written term paper (in groups, if applicable)	max. 40 pp.	100%	English	WiSe
BD 03	Managing Growth: Organizational Design and Financial Management	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper (in groups)  Written test	max. 20 pp.  max. 120 min.	50%  50%	English	SuSe
BD 04	Business Modeling	6 (5%)	Lecture + practical class	1 examination: 1 written term paper (in groups, if applicable)	max. 40 pp.	100%	English	SuSe
BD 05	Corporate Entrepreneurship and Family Firms	6 (5%)	Lecture + practical class	1 examination:  1 written test	max. 120 min.	100 %	English	SuSe
BD 06	Foundations of Economic Ethics	6 (5%)	Lecture + practical class	2 examinations:  1 written test  1 written term paper	max. 120 min.  max. 15 pp.	50%  50%	English	WiSe

(2) Mandatory Modules “Electives in Business Development” in accordance with § 7 (4)

Module no.	Module name	Credits (%)	Course	Number and type of examinations (and, if applicable, required coursework)	Duration/ scope of examinations	Weight of module grade in %	Language	Sem.
ACM 01	Strategic Management Accounting	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe
ACM 13	Performance Management and Strategy Execution	6 (5%)	Lecture + practical class	2 examinations: 1 written test 1 written term paper	90 min. max. 10 pp.	75% 25%	English	WiSe
ACM 16	Advanced International Accounting	6 (5%)	Lecture + practical class	2 examinations: 1 written test 1 completion and presentation of a case study	90 min. 1 x 30 pp.; 1 x 25 min.	80% 20%	English	SuSe
ACM 18	From Data to Insights: Driving Corporate Performance	6 (5%)	Lecture + practical class	1 examination: 1 written term paper on a case study  <i>Required coursework: Presentation in the group; students must pass the required coursework before taking the examination (= written term paper on a case study)</i>	max. 15 pp.  <i>Required coursework: max. 45 min.</i>	100%	English	SuSe
ACM 09	Advanced Accounting on Specific Topics I	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe or SuSe
ACM 12	Advanced Accounting on Specific Topics II	6 (5%)	Lecture + practical class	1 examination: 1 written term paper and its presentation (in groups, if applicable)	max. 40 pp. + max. 45 min.	100%	English	WiSe or SuSe
FCM 01	Introduction to Advanced Finance	6 (5%)	Lecture + practical class	3 examinations: 1 written test  2 case studies (written term paper and its presentation)	max. 120 min. 2 x 10-15 pp. & 2 x 10 min.	80%  2 x 10%	English	WiSe
FCM 02	Behavioral Finance	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe
FCM 03	Derivatives I	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe
FCM 05	Advanced Corporate Finance	6 (5%)	Lecture + practical class	1 examination: 1 written test  <i>Required coursework: Up to 3 items of required coursework as specified by the instructor: Up to 3 case studies, if applicable The type of required coursework will be</i>	max. 120 min.  <i>Required coursework: max. 3 x max. 4 pp.</i>	100%  0%	English	SuSe

				<i>announced by the instructor at the beginning of the course in due manner as appropriate.</i>				
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Module no.	Module name	Credits (%)	Course	Number and type of examinations (and, if applicable, required coursework)	Duration/ scope of examinations	Weight of module grade in %	Language	Sem.
FCM 06	Advanced Sustainable Finance	6 (5%)	Lecture + practical class	2 examinations: 1 written test  1 group presentation of a case study	max. 120 min.  max. 60 min.	70%  30%	English	SuSe
FCM 07	Asset Pricing	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	SuSe
FCM 08	Entrepreneurial Finance	6 (5%)	Lecture + practical class	4 examinations: 1 written test  3 written term papers	max. 120 min. 3 x max. 4 pp.	70%  3 x 10%	English	SuSe
FCM 09	Mergers & Acquisitions	6 (5%)	Lecture + practical class	4 examinations: 1 written test  3 written term papers	max. 120 min. 3 x max. 4 pp.	70%  3 x 10%	English	WiSe
FCM 11	Empirical Lab I	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper and its presentation  1 written test  <i>Required coursework: 2 written term papers</i>	1 x 4-5 pp.& 1 x 10-15 min.  max. 120 min.  <i>Required coursework: 2 x 4-5 pp.</i>	25%  75%  0%	English	WiSe
FCM 12	Empirical Lab II	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper (case study) and its presentation  1 written test	1 x 12-15 pp.& 1 x 10-15 min.  max. 120 min.	25%  75%	English	WiSe
FCM 13	Advanced Finance on Specific Topics I	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe or SuSe
FCM 14	Advanced Finance on Specific Topics II	6 (5%)	Lecture + practical class	2 examinations: 1 written test 1 case study presentation	60 min. 45 min.	70% 30%	English	WiSe or SuSe

Module no.	Module name	Credits (%)	Course	Number and type of examinations (and, if applicable, required coursework)	Duration/ scope of examinations	Weight of module grade in %	Language	Sem.
CfM 05	Market- and Resource-Based View of Strategy	6 (5%)	Lecture + seminar	1 examination: 1 written test  <i>Required coursework: 1 item of required coursework as specified by the instructor: Oral presentation (ca. 30 min.) or review/essay/thesis paper (up to 600 words) or other comparable seminar-like assignment. The type of required coursework will be announced by the instructor at the beginning of the course in due manner as appropriate.</i>	max. 120 min.  <i>Required coursework:  1 x 30 min. or 1 x max. 600 words</i>	100%	English	SuSe
CfM 14	Technology and Innovation Management	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe
CfM 10	Selected Topics on Management I	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	irregular
CfM 16	Selected Topics on Management II	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper (in groups, if applicable)  1 presentation (in groups, if applicable)	max. 30 pp.  max. 45 min.	60%  40 %	English	irregular
MCM 04	Advanced Market Research	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper (in groups)  1 written test	ca. 30 pp.  max. 120 min.	33%  67%	English	WiSe
MCM 06	Brand Management	6 (5%)	Lecture + practical class	1 examination: 1 written test  <i>Required coursework: 1 presentation 1 written term paper</i>	max. 120 min.  <i>Required coursework: ca. 20 min. ca. 12 pp.</i>	100%	English	SuSe



Module no.	Module name	Credits (%)	Course	Number and type of examinations (and, if applicable, required coursework)	Duration/ scope of examinations	Weight of module grade in %	Language	Sem.
MCM 07	Customer Relationship Management and Direct Marketing	6 (5%)	Lecture + practical class	1 examination: 1 written term paper and its presentation (in groups)  <i>Required coursework: Details to be specified by instructor: 1 Required coursework: Oral presentation (ca. 30 min.) review, essay and thesis paper (up to 600 words) or other comparable seminar-like assignment.</i> The type of required coursework will be announced by the instructor at the beginning of the course in due manner as appropriate.	1 x max. 20 pp. & 1 x 30 min.  <i>Required coursework: max. 1 x 30 min. or max. 1 x 600 words</i>	100%	English	WiSe
MCM 08	Sales Management	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper and its presentation (in groups)  1 written test	1 x 5-7 pp. & 1 x 20 min.  max. 120 min.	33%  67%	English	WiSe
MCM 10	Consumer Behavior	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper and its presentation (in groups)  1 written test	1 x 5-7 pp. & 1 x 20 min.  max. 120 min.	67%  33%	English	WiSe
MCM 12	Entertainment Media Marketing	6 (5%)	Lecture + practical class	2 examinations: 1 written term paper (practical class) and its presentation (in groups)  1 written test	1 x 30 min. & 1 x ca. 10 pp.  max. 120 min.	33%  67%	English	WiSe

Module no.	Module name	Credits (%)	Course	Number and type of examinations (and, if applicable, required coursework)	Duration/ scope of examinations	Weight of module grade in %	Language	Sem.
MCM 14	Advanced Marketing on Specific Topics I	6 (5%)	Lecture + practical class	2 examinations: 1 written test  1 written term paper and its presentation	max. 120 min.  ca. 12 pp. + ca. 20 min.	66.7%  33.3%	English	WiSe + SuSe
MCM 15	Advanced Marketing on Specific Topics II	6 (5%)	Lecture + practical class	2 examinations: 1 written test  1 written term paper and its presentation	max. 120 min.  ca. 12 pp. + ca. 20 min.	66.7%  33.3%	English	WiSe + SuSe
MCM 16	Data Science	6 (5%)	Lecture + practical class	1 examination: 1 presentation and 1 video about the obtained results in groups	ca. 30 min. + ca. 5 min.	100%	English	SuSe
BD 07	Advanced Topics of Business Development I	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	irregular
BD 08	Advanced Topics of Business Development II	6 (5%)	Lecture + practical class	2 examinations: 1 written test  1 written term paper and its presentation (in groups, if applicable)	max. 120 min.  max. 15 pp. + max. 60 min.	70%  30%	English	irregular
VWL 1	Economics of Innovation	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe
ISB	Managing in the Digital Age	6 (5%)	Lecture / practical class	3 examinations:  1 written test  1 group presentation 1 case study in groups	max. 120 min.  30 minutes 12 pp.	50%  20% 30%	English	WiSe
DT2	Managing Information Technology for Business Value	6 (5%)	Lecture + practical class	1 examination: 1 written test  <i>Required coursework: 1. Questions and commentaries on case studies and practical class assignments  2. Group presentation on provided subjects</i>	max. 120 min.  <i>Required coursework: 1. 10 pp. 2. 15 minutes</i>	100%  0%	English	WiSe
DT3	IT/IS-Strategy Development & Implementation	6 (5%)	Lecture + practical class	1 examination: 1 written test  <i>Required coursework: 1. Questions and commentaries on case studies and practical class assignments 2. Group presentation on provided subjects</i>	max. 120 min.  <i>Required coursework: 1. 10 pp. 2. 20 minutes</i>	100%  0%	English	SuSe
DT4	Network Economics	6 (5%)	Lecture + practical class	2 examinations: 1. written test  2. 1 group presentation (ca. 3-5 students) + written version	1. max. 120 min. 2. ca. 10 min., ca. 10 pp.	1. 50% 2. 50%	English	WiSe

DT5	Networks, Platforms and Ecosystems	6 (5%)	Lecture + practical class	1 examination: 1 written test	max. 120 min.	100%	English	WiSe
DT6	The Societal Impact and Value of Digitalization	6 (5%)	Lecture + practical class	2 examinations: 1. written test  2. 1 group presentation (ca. 3-5 students) + written version	1. max. 120 min.  2. ca. 10 min., ca. 10 pp.	1. 50%  2. 50%	English	SuSe

## (3) Modules in the seminar area

## a) Mandatory module

Module no.	Module name	Credits (%)	Course	Number and type of examinations (and, if applicable, required coursework)	Duration/ scope of examinations	Weight of module grade in %	Language	Sem.
BD 09	Case Study Seminar	12 (10%)	Seminar	8 examinations: 6 written term papers, in groups  2 presentations (in groups)	6 x max. 5 pp. & 2 x max. 30 min.	6 x 13.3%  2 x 10%	English	WiSe

## b) Elective modules

<b>Module no.</b>	<b>Module name</b>	<b>Credits (%)</b>	<b>Course</b>	<b>Number and type of examinations (and, if applicable, required coursework)</b>	<b>Duration/ scope of examinations</b>	<b>Weight of module grade in %</b>	<b>Language</b>	<b>Sem.</b>
ACM 05	Management Accounting and Control Seminar	12 (10%)	Seminar	1 examination: 1 seminar paper and corresponding presentation, discussion incl. feedback, defence (in groups, if applicable)	1 x 15 pp. max. 60 min.	100%	English	WiSe and SuSe
FCM 09	Financial Research Seminar	12 (10%)	Seminar	1 examination: 1 term paper and its presentation, discussion incl. feedback, defence (in groups, if applicable)	max. 15 pp., max. 90 min.	100%	English	WiSe
CfM 11	Seminar I of the Major Management	12 (10%)	Seminar	1 examination: 1 seminar paper and its presentation, defence, discussion (in groups, if applicable)	max. 20 pp. and max. 50 Power Point slides, max. 90 min.	100%	English	WiSe
MCM 16	Seminar Marketing I	12 (10%)	Seminar	1 examination: 1 term paper, its presentation and discussion, feedback and defence (in groups, if applicable)	ca. 12 pp. and ca. 20 min.	100%	English	WiSe and SuSe

## (4) Master's thesis module

<b>Module no.</b>	<b>Module name</b>	<b>Credits (%)</b>	<b>Course</b>	<b>Number and type of examinations (and, if applicable, required coursework)</b>	<b>Duration/ scope of examinations</b>	<b>Weight of module grade in %</b>	<b>Language</b>	<b>Sem.</b>
MA BD	Master's Thesis	30 (25%)	Practical class	1 examination: 1 master's thesis	cf. § 11	100%	English	WiSe and SuSe

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Issued (in the original German version) upon resolution by the faculty board of the School of Business and Economics (FB 04) on 15 February 2023. These regulations (in the original German version) are hereby announced.

Please note that in accordance with § 12 (5) of the Higher Education Act of the State of North Rhine-Westphalia (HG NRW) violations of procedural or formal regulation as put forth by regulatory laws or other legal provisions pertaining to university autonomy may no longer be claimed after one year following this announcement, unless

1. the regulations were not properly announced,
2. the Rectorate previously raised an objection to the resolution passed by the deciding committee,
3. the University received a previous reprimand for the formal or procedural defect, and was informed of the violated legal provision and the fact that resulted in the defect,
4. The legal consequence of exclusion resulting from such reprimand was not included in the public announcement of the regulations.

Münster, 28 March 2023

The Rector

Prof Dr Johannes Wessels

Dept. 1.1 with the request of publication in the AB Uni.

Published in AB Uni \_\_\_\_\_ on \_\_\_\_\_ .

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